



# VAFRE ANNOUNCEMENTS ORDER FORM

\_\_\_ I would like to advertise a job opening of interest to VAFRE members.

**Please note:** Effective May 6, 2019, to promote transparency and as an industry best-practice, VAFRE will require that all job postings include information on the hiring salary range associated with the position.

Your announcement will be posted on VAFRE’s website for up to 30 days or until (date): \_\_\_\_\_.  
Once the position is posted, an e-mail will be sent to all current VAFRE members letting them know about the opening.

**Email your announcement to [admin@vafre.org](mailto:admin@vafre.org).**

## PAYMENT

Announcements are \$35 when ordered by a VAFRE member, and \$75 when ordered by a non-member. Please return this order form along with your credit card information (American Express, Discover, MasterCard or VISA) to the fax number below or your check, payable to VAFRE, to the address shown below. VAFRE’s tax i.d. number is 54-1248203.

***PLEASE NOTE THAT ALL OF THE INFORMATION BELOW IS REQUIRED TO PROCESS A CREDIT CARD TRANSACTION.***

## AUTHORIZATION

Ordered by (name): \_\_\_\_\_ Date: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Customer Verification #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

QUESTIONS? Call us at (804) 368-3398 or e-mail [admin@vafre.org](mailto:admin@vafre.org).